

The Manor Fields Estate Limited Manor Fields Putney Hill London SW15 3NE Telephone: 0208 788 1017 email: manager@manorfields.co.uk

RESIDENTS & LEASEHOLDERS - SPRING NEWSLETTER

Entrance Ways, Stairwells and Landings

Whilst we appreciate that on these damp wet days it is tempting to leave wet umbrellas, muddy shoes and dripping prams in the hallway to dry off, can we please remind all residents that for reasons of safety and ease of access, NO items are to be left in the entrance ways or on the landings at any time.

Food Deliveries

As a matter of courtesy to your neighbours on the estate please ensure that any supermarket deliveries are arranged within sociable hours - after 8.30am and before 10pm. Deliveries can be noisy and disturbing, particularly to those residents with ground floor flats, so please ask drivers to be especially considerate about the noise they make as sound carries, particularly at night.

Parcel Deliveries

The Estate office accepts parcels as a matter of courtesy to residents – when residents are unable to arrange to be at home. However, MFEL does not carry liability cover for loss or damage to any parcels delivered through the office and does not take responsibility for any damage that may occur whilst items are in their care. Residents are asked in the first instance to have parcels delivered direct to their flat at a time when they or their immediate neighbours can accept delivery. This especially applies when the items are large, perishable or of high value. Whilst the estate office will continue to endeavour to do their best to assist residents by accepting deliveries when necessary, it does not have the facilities to store large parcels and indeed it is not set up to accommodate the increasing number of parcels that are delivered daily. Your assistance in making alternative arrangements would be appreciated. The office will continue to monitor daily deliveries in order to assess if they can continue to offer this facility or if alternative arrangements need to be set up.

Manor Fields Neighbourhood Watch Scheme (NWS)

A number of MF residents belong to the Manor Fields Neighbourhood Watch Scheme. This was set up in June 2018 by interested residents and there are currently four residents who act as Coordinators for the Scheme and who have been police checked.

Any resident who does not currently receive NWS updates and would like to be added to the NWS mailing list, should email Chantal Blake-Milton, the overall NWS coordinator, at <u>c.blakemilton@googlemail.com</u>, with their contact details. Mrs Blake-Milton has given permission for her email to be circulated to residents and leaseholders for this purpose.

The following suggested wording should be used to comply with data protection requirements:

"I consent to my name and email address (given below) being added to the Manor Fields NWS mailing list for the sole purpose of receiving Manor Fields NWS updates. I understand that I can request to have my details removed at any time".

Putney Heath Gate

As regular users will be aware, the new combination lock on the Heath Gate recently had to be repaired due to one of the buttons sticking. However, it is now operating smoothly and has generally been much more reliable than the old key system.

The number code currently remains the same. Use of the "C" button is not normally necessary and should be avoided if possible. However, if using the numbers only proves not to open the gate, then try again preceding the numbers with the letter "C".

As an additional security measure, it is proposed to change the security number for both gates with the combination lock system on a regular basis – at the beginning of April and October each year, commencing this April. Residents will be given ample warning of the code change at the time.

Social Dates for your diary

The next bunker evening will be held on Tuesday 19th May. This is an informal gathering for all residents and leaseholders and a great opportunity to meet new neighbours and catch up with those who you don't get to see very regularly.

Save the Date: The Manor Fields Summer Party will take place on Saturday 27th June.

With best wishes to residents for your good health in these uncertain times.



