COMPANY REGISTRATION NUMBER: 01924651

COMPANY NAME: The Manor Fields Estate Limited (MFEL)

MINUTES OF THE 2023 MFEL AGM

EVENT: The MFEL AGM was held in person on Monday 27 November 2023 at 7pm at The Community Church, Werter Road, Putney, SW15 2LL.

PRESENT: MFEL Directors:

Clare Morton (Chair)
John Chrastek
Khushroo Dastur
Engin Harman
Deirdre (Dee) Noonan

KFH (Company Sectary and Managing Agent):

Richard Benson
Stephen Britton
Sara Coelho

The shareholders present are set out in Appendix 1.

1. CHAIRMAN, NOTICE AND QUORUM

1.1. The directors appointed Clare Morton as the Chairman of the Meeting (Chair) and she acted as the Chair.

1.2. The Chair reported that due notice of the meeting had been given and that a quorum was present in person and by proxy and declared the meeting open.

2. BUSINESS OF THE MEETING

2.1. To consider and, if thought fit, resolve by ordinary resolution to reappoint **Khushroo Dastur** as a director of MFEL with effect from the end of the meeting.

2.2. To consider and, if thought fit, resolve by ordinary resolution to reappoint **John Robin Dalibor CHRASTEK** as a director of MFEL with effect from the end of the meeting.

2.3. To consider and, if thought fit, resolve by ordinary resolution following a tender process, **TC Group (TC Sussex Limited)** be appointed as auditors of MFEL with effect from the end of the meeting to hold office until the conclusion of the next AGM of the company.

2.4. To consider and, if thought fit, resolve by ordinary resolution to authorise the board of directors of MFEL to fix the remuneration of the auditors of MFEL.

2.5. To lay before the meeting the previously circulated audited financial statements of MFEL for the financial year ended 31 March 2023.

3. RESOLUTIONS PROPOSED AND PASSED BY POLL

3.1. **THAT BY ORDINARY RESOLUTION Khushroo Dastur**, a director, having been appointed by a decision of the board, retiring and seeking reappointment, be reappointed as a director of the company with effect from the end of the meeting.

This resolution was passed with poll votes: for 64, against 2 and 3 abstentions.

3.2. **THAT BY ORDINARY RESOLUTION John Robin Dalibor CHRASTEK**, a director retiring by rotation and seeking reappointment, be reappointed as a director of the company with effect from the end of the meeting.

This resolution was passed with poll votes: for 38, against 29 and no abstentions.

3.3. **THAT BY ORDINARY RESOLUTION** following a tender process, **TC Group (TC Sussex Limited)** be appointed as auditors of the company with effect from the end of the meeting to hold office until the conclusion of the next AGM of the company.

This resolution was passed with poll votes: for 57, against 9 and 3 abstentions.

3.4. **THAT BY ORDINARY RESOLUTION** the board of directors of the company be authorised to fix the remuneration of the auditors of the company.

This resolution was passed with poll votes: for 56 against 10 and 1 abstention.

4. RECEIPT OF ANNUAL ACCOUNTS

The Company's annual accounts for the financial year ended 31 March 2023 were laid before the meeting having previously been circulated to the shareholders of the Company.

5. ANY OTHER BUSINESS

Graham Houston. Mr Heaton-Armstrong read out a prepared statement paying tribute to the significant contribution that Graham Houston had made to the MFEL Board during his 37 years of tenure as director.

6. CLOSE OF THE MEETING

There being no other formal business, the Chair declared the AGM meeting closed at 19:45pm. An informal leaseholder meeting followed.

Clare Martin

Chair

26th April 2024

Date

APPENDIX 1 – TABLE OF SHAREHOLDERS PRESENT

(Appendix redacted for reasons of shareholder privacy)